

**Old West Church Association  
Annual Meeting  
October 11, 2020 at 3pm**

**ZOOM INFO**

Sue Killoran is inviting you to a scheduled Zoom meeting.

Topic: Old West Church Annual Meeting

Time: Oct 11, 2020 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us04web.zoom.us/j/73840171427?pwd=MHJ0NmJjZGIxQW9BbGNGeStmS0xU  
Zz09](https://us04web.zoom.us/j/73840171427?pwd=MHJ0NmJjZGIxQW9BbGNGeStmS0xU<br/>Zz09)

Meeting ID: 738 4017 1427

Passcode: XF2WDJ

**AGENDA**

**Call to order**

**Approval of the Minutes from October 13, 2019\***

Available for review: <http://oldwestchurchvt.org/minutes-reports/>

**Annual Report\***

**Notification of Date and Location for Annual Meeting 2021**

Sunday, October 10, 2021, 3pm, at the Old West Church

**Adjourn\***

**\*Requires vote**

## **Old West Church Association ANNUAL REPORT for 2020**

### **OWCA Officers**

Barbara McAndrew, President; 3-year term, elected October 2019

Richard Maizell, Vice President; 3-year term, elected October 2019

Donna Fitch, Treasurer; 3-year term, elected October 2019

Sue Killoran, Recording Secretary; 2-year term, elected October 2019

Caity Kaye, Correspondence Secretary; 2-year term, elected February 2020

### **Appointments:**

Fundraising Chair Richard Maizell

Building Chair Nick Emlen

Music Chair June Morse

Scheduling Chair Kathy Saunders Morse

Finance committee: Rod Buck, Steve Killoran, Donna Fitch, Barbara McAndrew

Website at [www.oldwestchuchvt.org](http://www.oldwestchuchvt.org)

## **PRESIDENT'S REPORT**

Our annual meeting is being held online for the first time. We thank our members for understanding the need to work within these limitations. To state the obvious, we have had an unusual year, due to the coronavirus pandemic. Fortunately, we held another wonderful Christmas Eve program led by June Morse and Nick Emlen with support from many others. This Spring, the trustees made the difficult decision to cancel all events at the Church out of an abundance of caution. While it was painful to do so, we are confident it was the right thing to do. The Church remains closed and we will be delighted to announce its reopening as soon as circumstances merit.

Last year, Richard led a process to update our Bylaws and the approved version is posted on our website. A key change was expanding the number of trustees to five members. During a special meeting in February, we were delighted by the **election of Caity Kaye** as our fifth trustee serving in the role of Correspondence Secretary. Welcome Caity.

The OWCA trustees met throughout the year with primary business being management of the building, oversight of funds, and committees. Our work in the year ahead will focus on further strengthening the Association and increasing support of the Old West Church for years to come. This includes: association database; archives; building maintenance plan; continuing to improve investments; planning for our 200<sup>th</sup> anniversary.

Below are some highlights of the year as well as the Treasurer's Report. We look forward to the time when the Old West Church can again be filled to the brim with the joys of all kinds of events and gatherings. I want to thank fellow trustees, Sue, Donna, Richard, and Caity for their commitment and work throughout the year. And, I also thank our appointed chairs Richard, Nick, June, and Kathy, as well as Steve and Rod.

With completion of the major steeple and exterior paint projects, as well as well as repair of the bell and rope (thanks go to Cindy and Mack Gardner-Morse, and Doug Gomez), the **Building Committee** is now looking to organize around long-term planning. With some folks stepping off the Committee, Chair Nick Emlen recruited a number of new members with a variety of expertise to join continuing members. Our thanks to outgoing member Peter Harvey for his long-time service to the Old West Church and most recent participation on the Building Committee. We welcome and thank our new members. The committee includes: Nick Emlen (chair), Mary Jo Llewellyn, Barbara McAndrew, John McCullough, Andreas John, Chris Ciaburro, Andy Felice, and Ryan Edwards.

The **Fundraising Committee** members include Richard Maizell (chair), Donna Fitch, Sue Killoran, and Barbara McAndrew. Richard led our annual fundraising through inclusion of the remit envelope in our program at Christmas Eve and the major mailing in September—along with regular reminders in Front Porch Forum, and updates on the website, including remembrances shared. A preliminary report of fundraising totals is provided in the report of the Treasurer, as well as results from 2019 annual campaign. The Committee is coordinating planning with the Finance and Building Committees to set a course sustainability. We remain grateful for the volunteer and financial support from the community in support of the Old West Church.

**We thank all of our volunteers, members, and donors and look forward to the year ahead.**

## **TREASURER'S REPORT**

### **Fiscal Year 2020 Financial Highlights**

In FY2020, the largest expense was the painting of the church \$33,536.25. Fundraising expenses for the annual mailing and additional remittance envelopes for use throughout the year was \$1,233.29. For the first time, remittance envelopes were included with the Christmas Eve service program, garnering \$728 in donations. The August 2020 fundraising letter (fiscal year 2021) is the second year the larger mailing list has been used (a combination of past donors and the Town of Calais grand list). The Trustees plan to cull the list to remove some names in order to lower future printing and mailing costs.

With the advice of the Finance Committee, an endowment fund was set up with Vanguard in May 2019. In fiscal year 2020, \$19,000 was deposited. As of September 30, 2020, the Vanguard funds total \$57,504.92 The overall investment goal is to establish two accounts: An Endowment Funds account and an Operating Funds account, with the Operating Funds to be used for the larger, more expensive maintenance needs of the church.

### **September 30, 2020 Cash Balances**

Northfield Savings Bank Checking Account \$25,512.31

Northfield Savings Bank CD \$11,125.55  
 Vanguard Funds \$57,504.92  
**TOTAL \$94,142.78**

**Old West Church Association FY2020**  
**July 1, 2019 - June 30, 2020**

<b>Expenses</b>	
Christmas Eve Service	\$511.33
Fundraising	\$1,233.29
Insurance	\$847.00
Maintenance	
Painting	\$33,536.25
Lawn mow	\$720.00
Bell rope	\$28.44
Hartigan	\$495.88
Stamps and box rental	\$138.00
<b>Total Expenses</b>	<b>\$37,510.19</b>
<b>Income</b>	
Donations	\$9,345.66
Interest	\$18.40
Rental fees	\$1,150.00
<b>Total Income</b>	<b>\$10,514.06</b>
<b>Account Balances 6/30/20</b>	
People's Bank Checking	\$2,229.83
People's Bank Money Market	\$5,237.29
Northfield Savings CD	\$13,393.46
Northfield Savings CD	\$11,077.00
Vanguard Funds	\$56,129.18
<b>Total</b>	<b>\$88,066.76</b>